

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 13 September 2018 at 2.00 pm

Town Hall, Oxford



Peter G. Clark
Chief Executive

September 2018

Contact Officer: **Sue Gibbens, Senior Business Management Support Officer**
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Membership

Chairman – District Councillor Andrew McHugh
Vice Chairman - District City Councillor Louise Upton

Board Members:

Cllr Anna Badcock	South Oxfordshire District Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Christine Gore	West Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Richard Lohman	Healthwatch Ambassador
Cllr Monica Lovatt	Vale of White Horse District Council
Cllr Norman MacRae	West Oxfordshire District Council
Dr Jonathan McWilliam	Strategic Director for People and Director of Public Health
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Jackie Wilderspin	Public Health Specialist

Notes:

- **Date of next meeting: 22nd November 2018**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome and Introductions**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Introduction to the Health Improvement Board and update on changes to the Health and Wellbeing Board**

2:05pm
15 minutes

Report presented by Dr Jonathan McWilliam.

To set the context for reporting on existing work and setting new priorities.

- 6. Note of Decision of Last Meeting (Pages 1 - 14)**

2.20pm
15 minutes

To approve the Note of Decisions of the meeting held on 1st May 2018 and to receive information arising from them.

Active Oxfordshire Update, verbal update by Keith Johnson on progress and appointment of new Chief Executive, Paul Brivio.

- 7. Performance Report - end of year 2017-18 (Pages 15 - 18)**

2:35pm
10 minutes

Performance report presented by Dr Jonathan McWilliam/Jackie Wilderspin.

- 8. Future priorities for the Health Improvement Board (Pages 19 - 42)**

2:45pm
30 minutes

Reports presented by Jackie Wilderspin and Kiren Collison.

To include an overview of Social Prescribing in Oxfordshire

To consider the proposed priorities for the work of the Board in the context of the emerging Joint HWB Strategy for Oxfordshire

9. Mental Wellbeing Framework (Pages 43 - 58)

3:15pm
15 minutes

Report presented by Donna Husband

Proposed framework and details of the process to sign up to the Prevention Concordat.

10. Healthy New Towns - learning from work in Bicester and Barton and Community Placemaking Charter (Pages 59 - 76)

3:30pm
25 minutes

Report presented by Rosie Row, Azul Strong and Tom McCulloch.

Information presented on the progress since the event in April 2018. Outline of the Placemaking Charter from Communities First.

11. Making Every Contact Count - overview and current work (Pages 77 - 82)

3:55pm
5 minutes

Report presented by Kate Austin.

To inform all members of HIB of current work and opportunities to get involved.

12. Healthwatch Ambassador's Report (Pages 83 - 84)

4:00pm
10 minutes

Report presented by Richard Lohman.

13. Domestic Abuse Strategy Group update (Pages 85 - 86)

4:10pm

5 minutes

Report presented by Sarah Breton

To update the Board on recent work.

14. Any Other Business and Forward Plan

4.15pm

5 minutes

The forward plan is presented by District Councillor Andrew McHugh, Chairman of the Health Improvement Board.

The Board is asked to note the items on the forward plan and propose any areas for future discussion.